

VIMS ESL HOUSING RULES PLEASE READ

Faculty and staff welcome you to the VIMS Eastern Shore Lab at Wachapreague. One of our goals is to provide a safe and clean living environment for all guests. As a user of our facility, we would like to ask you to help us achieve this goal by observing the rules below. Please help us to make everyone's stay a safe and pleasant one.

Safety

- All numbers dialed from VIMS phones must have a "9" before the actual number. If you need to call for emergency services dial "9-911".
For non-emergencies, please call 9-787-5816 and leave a message if no answer.
For after hours help or problems please call Justin at 9-757-710-2824 or Sean at 9-757-709-4076.
- Upon arrival, familiarize yourself with the exits and the location of the fire extinguishers in the building.
- **Do not block any exit from the building. All doors are designated fire exits.**
- Do not tamper with smoke alarms or exit signs.
- No alcoholic beverage consumption or possession allowed in any of our residence buildings. No unlawful possession, distribution, and use of controlled substances and illicit drugs on premises.
- There is absolutely **NO SMOKING** at the ESL facility. In addition to **CAMPUS GROUNDS**, this includes **ALL VESSELS, TRUCKS, BUILDINGS, PORCHES, OUTSIDE STAIRS and DECKS.**
- Do not leave the building while you have something cooking on the stovetop or in the oven.
- Clean up any spills or water on the floors, including the bathrooms and kitchen.
- Keep all doors locked after 4:30 p.m. and at all times on the weekends.
- NO unauthorized visitors or pets are allowed in any campus housing.

Clean Environment

- **Only occupy space on your assigned bed or under it. Make bed daily and keep your area neat.** Do not remove any mattress from any bed, there may be other guests scheduled for that bed.
- **NO FOOD OR DRINKS IN SLEEPING AREAS.** Kitchen and Dining room only.
- Remove trash from the building as needed. There are covered cans outside of each building.
- Leave all muddy and wet gear outside the building. Rinse muddy clothes outdoors before placing in washer.
- Keep personal toiletry items with your belongings. Items left in the bathroom will be discarded.
- Wash, dry and put away dishes after each use. Do not leave dishes in the sink or drain board when leaving for the day. Clean kitchen and dining area after each use, including stove, microwave, counters and table.
- Conserve refrigerator space; keep your food labeled and in one area. No field samples in refrigerators.
- Please take all seafood waste to the marsh, not the trash cans.

General

- Other occupants of the residence building may have different work and sleep schedules, be respectful of your noise levels. Be respectful of our neighbors in the community. Limit outside noise after 10 p.m.
- Turn off lights and electrical appliances when not in use.
- If there is a problem with the heat or A/C, see "non-emergencies" at top of page.
- **UPON LEAVING:**
 1. If you have been provided linens from us, wash, dry and fold them before you leave.
 2. Wash, dry and put away any dishes, pots or pans.
 3. Clean stoves, ovens and microwave.
 4. Clean sinks, counters, tables, chairs, refrigerators, shower stalls and toilets.
 5. Discard any open food containers in refrigerators.
 6. Sweep, mop or vacuum **ALL** spaces.

**** Please leave the residence in as clean a condition *or better* than you found it upon your arrival.

**** We do not have a "cleaning staff" here at the ESL. If cleaning services are required after your stay there will be an additional \$250 charge added to your invoice.